

WYCK RISSINGTON PARISH COUNCIL

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Public notice is given for the Parish Council Meeting

Councillors are summoned to a meeting of Wyck Rissington Parish Council to be held on **Monday 4th December 2023** at **6.00pm** in the **Village Hall** for the transaction of the business stated below.

Simon Gorton, Clerk, Wyck Rissington Parish Council, 29th November 2023

Signed.....

1. Update from the Chairman

2. **Minutes of previous PC meetings:** to approve the minutes of the 21 November meeting

3. **Declarations of interest:** to receive disclosures of personal, pecuniary, and prejudicial interests from councillors on matters to be considered at the meeting.

4. **Apologies:** To receive apologies for absence

5. **Public session:** to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration (**15 mins with maximum 3 mins per person.**)

6. **Matters arising from previous meeting -update on Grafters Appeal from Peter Watson**

7. Transition Working Party

i. Update from Chairman

ii. Consider proposals to deal with pressing issues of governance

iii. to clarify that all sub-committees are advisory

iv. to amend Financial Procedure 2.1 concerning reserves from:

v. "The budget will be based on year end reserves equalling the average of the past five year's expenditure" to

vi. "The budget will be based on sustaining a reasonable level of reserves for contingencies, with a target range of no less than 25%, or more than 100%, of ongoing annual expenditure"

vii. to agree that the Council should continue to explore options for dealing with the Clerk's duties on as professional basis as practicable.

viii. to reconstitute this working party as the Governance and Finance Advisory Committee with Peter Watson as an additional member with its terms of reference being to consider and make recommendations on all matters relating to Governance and Financial procedures.

8. To receive an update and report from County Councillor Mark Mackenzie - Charrington and District Councillor Andrew Maclean.

9. Water sub-committee - Update Colin Cook

10. Planning Standing Committee- Update Peter Watson

11. Green repair Working Party -Update Elizabeth Ransom

12. Management of the Green and Ponds

13. Finance:

13.1 To consider and approve the current financial report. 13.2 To note payments sanctioned since last meeting. 13.3 To consider and authorise payments due. 13.4 to consider and approve the budget for financial year 2024/5

14. Correspondence received by the Clerk: To review relevant correspondence received since last meeting; consider actions/responses.

15. Dates of next Parish Council meetings:

- a. 4 March 2024
- b. 27 May (Annual Meeting)