

WYCK RISSINGTON PARISH COUNCIL

wyckrissingtonclerk@gmail.com

Public notice is given for the Parish Council Meeting

Councillors are summoned to a meeting of Wyck Rissington Parish Council to be held on **Tuesday 28th May 2024** at **6.00pm** in the **Village Hall** for the transaction of the business stated below.

Simon Gorton, Clerk, Wyck Rissington Parish Council, 21 May 2024

Signed.....

AGENDA

County and Ward District Councillors will be invited to report on matters affecting the Parish.

Annual Meeting Items

1. Apologies for absence.

2. Declarations of Interest in items on the agenda. To receive disclosures of personal, pecuniary, and prejudicial interests from councillors on matters to be considered at the meeting.

3. To Elect a Chair of the Council. Chair to sign Declaration of Acceptance of Office.

4 Chair opening comments

5. Responsible Financial Officer

6. Approval of Draft Minutes: To approve the minutes of the Parish Council Meeting on 4th March 2023.

7. Matters arising

8. Governance Review :

To review and approve the following governance package:

WRPC Standing Orders

WRPC Financial Regulations

Village Policy Statement

WRPC Risk Management Plan

WRPC Code of Conduct

To review and approve other standing governance arrangements :

Advisory Groups

Delegated Authorities and Representation

Bank arrangements and signatories

Insurance cover

Subscriptions

9. Finance :

Annual Returns 2023/4

i. To receive the Internal Audit Report and agree any actions arising.

ii. To receive an analysis of any significant year on year variances.

iii. To approve the Annual Governance Statement for the Financial Year ending 31st March 2024.

iv. To approve the Annual Accounting Statement for the Financial Year ending 31st March 2024.

v. To agree dates for the Exercise of Public Rights to inspect the accounts.

vi. To agree and sign the Certificate of Exemption.

Update for 2024/5

10 GCC and CDC matters. To receive a report from Cllr Mark Mackenzie-Charrington and to receive a report from Cllr Andrew Maclean.

11 The Green: To receive an update.

12.Planning : Update on any planning matters arising

13. Correspondence received: report from the Clerk.

14 Schedule of meetings for 2024-25 To approve schedule.

15. Close Meeting